



Secretariat

23 June 2000

Information circular*

To: Members of delegations and staff

From: The Assistant Secretary-General for Central Support Services

Subject: **First day of issue: "55th Anniversary of the United Nations"**
Stamps and souvenir sheets

Commemorative stamps

1. On Friday, 7 July 2000, the United Nations Postal Administration (UNPA) will issue a set of six commemorative stamps on the theme "55th Anniversary of the United Nations". The stamps will be issued in denominations of 33 cents, 55 cents, Sw F 0,90, Sw F 1,40, S 7/€ 0,51 and S 9/€ 0,65.

(United States equivalents — Sw F 0,90 = \$0.54; Sw F 1,40 = \$0.84; S 7/€ 0,51 = \$0.48; and S 9/€ 0,65 = \$0.61, subject to exchange rate fluctuation.)

* Expiration date of the present information circular: 24 July 2000.



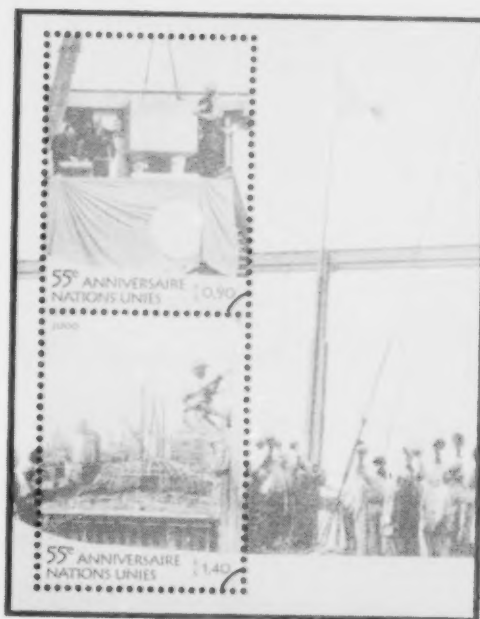


2. In a departure from the traditional format of the anniversary issues, the 2000 issue will be based on the photographic history of the construction of the United Nations Headquarters complex in New York. The first occupation of the new Headquarters complex took place in 1950; thus the year 2000 marks the fiftieth anniversary of the opening of the Headquarters building.

Souvenir sheets

3. Three souvenir sheets will also be released on 7 July 2000, to coincide with the "55th Anniversary of the United Nations". The souvenir sheets will be issued in denominations of 88 cents, Sw F 2,30 and S 16/€ 1,16.

(United States equivalents — Sw F 2,30 = \$1.38 and S 16/€ 1,16 = \$1.09, subject to exchange rate fluctuation.)



World Stamp Expo 2000

4. To commemorate UNPA's participation in World Stamp Expo 2000, which will be held in Anaheim, California, from 7 to 16 July 2000, UNPA will release a \$2.00 UNISPACE III souvenir sheet overprinted World Stamp Expo 2000 on 7 July. This souvenir sheet will be available in mint condition or affixed and cancelled first-day-of-issue Anaheim, CA, only.



General information

5. For the convenience of collectors, UNPA at Headquarters will provide prepared and cancelled New York, Geneva, Vienna and Anaheim first-day covers on the UNPA official first-day cachets **only**. Members of delegations and the staff can obtain these items on Friday, 7 July 2000, at the following locations:

(a) The UNPA sales counter in the concourse of the General Assembly building: 9 a.m. to 5 p.m.;

(b) The counter at the north end of the Secretariat lobby from 9 a.m. to 4 p.m.

6. First-day-of-issue cancellations can be obtained at a temporary United States Postal Service substation located outside the United Nations Bookshop in the concourse of the General Assembly building from 9 a.m. to 5 p.m.

7. Information on United Nations stamps can be accessed on the Internet at <http://www.un.org/Depts/UNPA>.

**Secretariat**

23 June 2000

Information circular*

To: Members of the staff at Headquarters
From: The Controller
Subject: **Registration of home or private mailing address
for health insurance purposes**

1. As announced in a recent e-mail message to staff at Headquarters, an on-line address registration web site for staff members who are enrolled in the Headquarters medical and/or dental insurance plans has been launched at the following Intranet web site:

<http://www3.un.org/Accounts/insurance/check-1.pl>

2. The absence of a current home or other private mailing address in the insurance database, as is the case for many staff members, hampers efficient administration of the plans and creates considerable inconvenience for insurance subscribers who, as a result, may not receive medical and dental insurance-related mail (including reimbursement cheques) in a timely way. Moreover, without up-to-date home/ mailing address information in the insurance database, it cannot be ensured that the insurance carriers (Aetna, Blue Cross, Cigna) will be able to mail plan description booklets and ID cards directly to subscribers.

3. Staff members who do not have access to a PC may register their addresses on-line at the offices of the Insurance, Claims and Compensation Section, room S-2765. A dedicated PC has been set up for this purpose. Although the regular hours for visiting the offices of the Section are from 3 to 5 p.m., access to the dedicated PC is available from 10 a.m. to 5 p.m. daily. Alternatively, the necessary information can be provided by completing the form on the reverse side of this page and transmitting it directly to the Insurance, Claims and Compensation Section for entry into the insurance database.

* Expiration date of the present information circular: 30 June 2001.



**United Nations health insurance home or private
mailing address****Registration form**

<i>Last name</i>	
<i>First name</i>	<i>Middle name or initial</i>
<i>Index number</i>	<i>Birth date (Day/Month/Year)</i>
<i>Address</i>	
<i>City</i>	
<i>State</i>	<i>Zip code</i>

**Secretariat**

28 June 2000

Information circular***To:** Members of the staff**From:** The Assistant Secretary-General for Human Resources Management**Subject:** **Competitive examination for promotion to the Professional category of staff members from other categories****

1. In accordance with section 8 of administrative instruction ST/AI/1998/8 of 13 August 1998, and after consultations with the Staff Committee, the Secretary-General has appointed the following staff members to serve on the Central Examination Board for the competitive examination for promotion to the Professional category of staff members from other categories:

Chairperson:

Ms. Gail Bindley-Taylor Sainte***

Members:

Mr. Fred Babi****

Ms. Robin Ludwig

Mr. Chandra Patel

Ms. Carol Unterleitner****

2. Mr. Michel Pelsise will serve as ex officio member of the Board. Mr. Alain Seckler will serve as Secretary of the Board.

* Expiration date of the present information circular: 31 December 2001.

** *Personnel Manual* index No. 4362.

*** Nominated after consultation with the staff.

**** Nominated by the staff.

